

PRIVACY NOTICE:

For PKC Group Ltd and PKC Wiring Systems Ltd recruitment process (EEA)

1. Controller	<p>PKC Group Ltd Bulevardi 21, FI-00180 Helsinki, Finland</p> <p>PKC Wiring Systems Ltd Vihikari 10, 90440 Kempele</p>
2. Controller's Representative	<p>Anniina Moilanen anniina.moilanen@pkcgoup.com Vihikari 10, FI-90440 Kempele, Finland +358 201 752 111 +358 405 679 857</p>
3. Contact Details of the Data Protection Officer	dpo@insta.fi
4. Name of the Register	PKC Group Ltd and PKC Wiring Systems Ltd Recruitment Register
5. Purposes and Legal Basis of the Processing of Personal Data	<p>The purposes for processing are candidate selection and assessment.</p> <p>The legal basis for the processing is the legitimate interest of the controller to fulfill open positions.</p>
6. Categories of Personal Data	<ul style="list-style-type: none"> • Contact details • CV • Application • Data specified in each recruitment advertisement • Other information provided by applicant • Depending on the position, possible third-party assessment
7. Sources of Personal Data	<p>Applicants themselves</p> <p>Recruitment agencies (case by case)</p>
8. Recipients of Personal Data	Possible external recruitment partner company and depending on the position, possible third-party assessment provider.
9. Transfers of Personal Data outside EU/EEA	Depending on the position, the recruitment process may include data transfers to other group companies in India for internal approval process (no adequacy decision, appropriate safeguards under model clauses).
10. The Retention Periods of Personal Data	<p>Open applications: 6 months.</p> <p>Applications to open positions: 2 years (not depending on whether candidate is selected to post)</p> <p>Applications for those chosen to position: 2 years after termination of employment</p> <p>Assessments reports: 2 years for applicant chosen to position</p>

11. Automated Decision-Making or Profiling	Not applicable, automated decision-making or profiling is not used for processing applicant's personal data.
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Everyone has a right to request access to their personal data, rectification or erasure of their personal data, restriction of processing of their personal data or to object to the processing of their personal data as well as the right to data portability. The requests regarding these rights can be made by in writing or in person to the data controller. The requests can be addressed to:

dpo@insta.fi
or
PKC Group Ltd
DPO
Vihikari 10
FI-90440 Kempele
Finland

Everyone has the right to lodge a complaint with the supervisory authority:

Finland:

Tietosuojavaltuutetun toimisto
PL 800
00521 Helsinki

Office of the Data Protection Ombudsman
P.O. Box 800
FIN-00521 HELSINKI
FINLAND

Vaihde: 029 56 66700
Faksi: 029 56 66735
Sähköposti: tietosuoja@om.fi

Tel: +358 29 56 66700 (exchange)
Fax: +358 29 56 66735
Email: tietosuoja@om.fi

Other EEA countries:

http://ec.europa.eu/justice/article-29/structure/data-protection-authorities/index_en.htm